

## **PART B**

### **SUPPORTING DOCUMENTS**

The following are examples of documents that can be used to support applications:

- National Identification Card/Passport for all applicants.
- Official pay slip or payroll record of parents/guardians or the applicant.
- Recent school receipts/ bills of siblings of school-going age.
- Tax return receipts– IRS, VAT, tabletop hawking receipts, etc.
- Birth Certificates (of siblings).
- Death Certificate or Burial permit (in case of death of a parent).
- Pension letter for retired parents/guardians.
- Bank Statements / Ghana Cocoa Board Farmers Association Passbook.
- SSNIT contribution statements.
- Money transfer receipts.
- National Health Insurance receipts (showing premium paid).
- Evidence of other dependents of parents/guardians.
- Any other supporting documents that you believe will assist in processing your application.

### **PLEASE NOTE**

Your eligibility for the **Scholarship/Financial Aid** would be based on accurate information. In doing so, together, we can ensure that the right students get the Scholarships/Financial Aid and that the integrity of the University is preserved.

Misrepresentation in any form or manner shall render an application null and void. Any awards made based on a misrepresentation shall be withdrawn or refunded by the applicant, and in addition, the awardee may be prosecuted. You must respond fully to all the questions on the form that applies to you. You may be asked for additional information when necessary.

You must submit a completed application form with all the supporting documentation to:

1. **Office of the University Registrar, Regional Maritime University**
2. **Chairman, Scholarship Fund Management Committee (same as the Deputy Registrar for Academic Affairs)**
3. **Officer in charge of admission at the Academic Registry**
4. **PDF all documents to [scholarship@rmu.edu.gh](mailto:scholarship@rmu.edu.gh)**

**DEADLINE FOR SUBMISSION OF APPLICATION FORMS**

The application submission deadline with relevant supporting documents is **31<sup>st</sup> August, 2024 (Continuing Students) and 28<sup>th</sup> February, 2025 (Fresh Students), at 1600hrs local time.**