

*Member Countries: Cameroon,  
The Gambia, Ghana, Liberia  
and Sierra Leone*



ISO 9001:2008

*Certified*

REGIONAL MARITIME UNIVERSITY

ACCRA, GHANA

[Admissions website address: <https://www.rmu.edu.gh/admissions>]

## **Admission! Admission!! Admission!!!**

The Regional Maritime University (RMU) is calling for applications into its newly introduced **Certificate in Customs Procedure and Documentation programme (with ICUMS)** commencing in **March, 2023**.

### **ABOUT THE PROGRAMME**

This 12-week hybrid classroom and internship-in-enterprise course offers a very detailed and comprehensive look at the information that is required to be submitted to customs to enable goods to be imported, exported, transited or transshipped within the Ghanaian jurisdiction. Participants can expect to gain relevant or transshipped controlled goods, processing of permit and cargo clearance. The process and requirements for preparing different types for online declarations to GRA-Customs through ICUMS will be covered. Specialized procedures pertaining to temporary imports and exports, as well as valuation methods will be reviewed. This course in customs procedure and documentation is vitally important for importers, exporters and their agents, as well as individuals and corporate entities interested in understanding the customs documentation process.

### **WHAT WILL BE COVERED**

- Introduction to shipping
- Introduction to Customs Procedures
- Integrated Customs Management Systems (ICUMS)
- Specialized Procedures
- Valuation
- Importation of dutiable goods among many others.

### **BENEFITS TO YOU**

By the end of programme, the trainees should be able to:

- Understand customs regimes, registration procedures and customs related import, export and transit procedures.
- Gain knowledge and proficiency in using customs management systems.

- Gain specialized knowledge pertaining to import and export of specialized goods and the temporary import and export of goods.

## **KEY ADVANTAGE**

- **Internship-in-enterprise based training**
- **Evening and Weekend options**

## **TARGET MARKETS**

- Trainee freight forwarders and clearing agents
- Documentation officers
- Export agents
- Shipping departments
- Export sales administrators
- Logistics personnel
- Students and non-industry personnel

## **APPLICATION MODE**

All applicants for the 2022/2023 Academic Year admissions are required to visit the University cash office to purchase the application form at a cost of **GHC100**.

Completed applications with relevant documents must be submitted in hard copy or posted to the addressed:

**The Academic Registrar  
Regional Maritime University  
Post Office Box GP 1115  
Accra – Ghana**

**For further information, please contact:**

Telephone Numbers : +233 302 718225 / 712775

Fax Numbers : +233 302 714070 / 712047

E-mail Address : [marketing@rmu.edu.gh](mailto:marketing@rmu.edu.gh)

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